

Please read this document in full before proceeding to the application.

## Selective Service Requirements Policy Reminder for Energy Training Partnership Grants - April 2011

The following Policy Reminder is intended to address grantee questions pertaining to Selective Service requirements for American Recovery and Reinvestment Act (ARRA) High Growth and Emerging Industries (HGEI) Energy Training Partnership grants.

### **Requirement to Determine Male Selective Service Registration Status Prior to Being Served with ARRA HGEI Grant Funds**

Section 189(h) of the Workforce Investment Act (WIA) and 20 CFR Part 667.250 requires that a determination of Selective Service registration status be made prior to enrollment in WIA-funded activities and services, which includes enrollment in ARRA HGEI grants. Only those male job seekers in compliance with the registration requirements are eligible to participate in WIA-funded activities and services.

### **Sample types of documentation for determining male Selective Service registration status include:**

Acknowledgement letter

Form DD-214

Screen printout of the Selective Service Verification Internet site: [www.sss.gov/RegVer/wfVerification.aspx](http://www.sss.gov/RegVer/wfVerification.aspx)

This Web site allows individuals to look up and confirm a male individual's Selective Service number as well as the date of registration, by entering a last name, social security number, and date of birth for registered males.

Selective Service Registration Card

Selective Service Verification Form (Form 3A)

Stamped Post Office Receipt of Registration

### **Addressing male participants under 26 that are not registered with the Selective Service and are currently receiving grant-funded services:**

Males ages 18 through 25 who have not registered can do so through the Selective Service web site at: [www.sss.gov](http://www.sss.gov). All male grant participants ages 18 through 25 currently being served with grant funds must register as soon as possible through the Selective Service to determine compliance with the registration requirements for eligibility. If individuals under the age of 26 do not meet Selective Service registration requirements, WIA-funded services (including services provided through the ARRA HGEI grants) must be denied. Further, any grant-funded services provided to non-eligible individuals are considered an unallowable expense.

### **Addressing male participants over 26 that are not registered with the Selective Service and are currently receiving grant-funded services:**

Any male 26 years of age or older who did not register for Selective Service must first obtain a Status Information Letter from Selective Service. This letter will indicate whether he was or was not required to register. To obtain such a letter, call 1-847-688-6888 or 1-888-655-1825 (stay on the line until the operator answers) or write to Selective Service System, PO Box 94638, Palatine, IL 60094-4638 and ask for a Status Information Letter. A Request for Status Information Letter form and instructions can be found on the Selective Service web site at: [www.sss.gov](http://www.sss.gov).

Any male 26 years of age or older who did not register for Selective Service, and who possesses a Status Information Letter indicating he was required to register and now cannot because he is over age 26, is presumed to be disqualified from participation in WIA-funded activities and services, which includes enrollment in ARRA HGEI grants. The burden then falls to the individual to provide evidence explaining why he failed to register. Evidence may include the individual's written explanation - along with supporting documentation - of his circumstances at the time of the required registration and the reasons for failure to register.

The U.S. Department of Labor's Employment and Training Administration (ETA) will evaluate the evidence presented by the individual and determine whether the failure to register was a knowing and willful failure. If ETA determines it was not a willing and knowing failure and the individual is otherwise eligible, services may be granted. If the evidence shows that the individual's failure to register was knowing and willful, WIA services must be denied. Applicants denied services must be advised of available WIA grievance procedures.

Any grant-funded services provided to non-eligible individuals are considered an unallowable expense. Finally, if male participants turn 18 years of age while receiving grant-funded services, they must adhere to the Selective Services Registration requirement noted above.

### **Additional Information**

For detailed information on Selective Service requirements, please refer to WIA Section 189(h) "Enforcement of Military Selective Service Act", and 20 CFR Part 667.250, "What requirements relate to the enforcement of the Military Selective Service Act?"



**Ohio GROWS Application**

Upon completion, this form must be signed and delivered or mailed to your local area Electrical Joint Apprenticeship and Training Center.

**ALL FIELDS ARE REQUIRED TO BE FILLED IN**

Date: \_\_\_\_\_

**Personal Information**

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Email: \_\_\_\_\_ Primary Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Selective Services Numbers Required For All Males Born After 1959: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Date Of Birth: \_\_\_\_\_ Gender:  F  M Veteran:  Y  N Discharge Date: \_\_\_\_\_

**Ethnicity (Optional)**

White (not Hispanic)

Black (not Hispanic)

American Indian/Alaskan

Hispanic

Other: \_\_\_\_\_

**Education** (check all that apply)

GED

High School

College, Some

Completed 1 yr HS Algebra

College Degree

Apprenticeship

Journeyman

**Current Status**

Incumbent

Unemployed

Dislocated from: \_\_\_\_\_

**Referred By:**

IBEW # \_\_\_\_\_

JATC (City) \_\_\_\_\_

NECA # \_\_\_\_\_

Community College

Ohio Workforce Investment Board: \_\_\_\_\_

Helmets To Hardhats: \_\_\_\_\_

Other: \_\_\_\_\_

**Course of Study:**

Energy Efficiency

Wind Technician

Solar Photovoltaics

All Three (NJATC Capstone Certificate in Green Jobs Training)

**Classification:**

Lineman

Installer Technician

Inside Wireman

Residential Journeyman

**The following support services may be available. Please choose any of the following that you need:**

- Grief Counseling       Adultcare       Marriage Counseling
- Childcare       Drug/Alcohol Counseling       Remedial Academic Support/Tutoring

**Authorization**

By applying my signature to this application I have given my consent that, if selected to be a participant in the Ohio GROWS program, the Ohio GROWS project may collect and report my data from the following categories: demographic and socioeconomic characteristics, employment history, services provided, outcomes achieved for the duration of the project.\*

I affirm the above statement to be true. Full Name: \_\_\_\_\_

\*Ohio Green and Renewable Opportunities for Workers (GROWS) project is funded through the American Recovery and Reinvestment Act of 2009 Energy Training Partnership grants.

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